

**MASTER MUNICIPAL CLERK ACADEMY  
February 2019  
TRAINING SESSION SCHEDULE**

WEDNESDAY	ACTIVITY	LOCATION
10:00 am – 11:00 am	Registration	Everis Anson Parlor
11:00 am – 12:00 pm	MMCA Community Session 1	Monterey
12:00 pm – 1:00 pm	Lunch Buffet	Dining Room
1:00 pm – 6:00 pm	Breakout Sessions Round 1	Monterey-Morgan Hill-Live Oak
6:30 pm	Dinner Buffet	Dining Room
THURSDAY	ACTIVITY	LOCATION
7:00 am	Breakfast Buffet	Dining Room
8:00 am – 12:30 pm	Breakout Sessions Round 2	Monterey-Morgan Hill-Live Oak
12:30 pm – 1:30 pm	Lunch Buffet	Dining Room
1:30 pm – 6:00 pm	Breakout Sessions Round 3	Monterey-Morgan Hill-Live Oak
6:00 pm – 7:00 pm	Reception	Westwood Patio
7:00 pm – 8:00 pm	Dinner Buffet	Westwood Patio
FRIDAY	ACTIVITY	LOCATION
7:00 am	Breakfast Buffet	Dining Room
8:00 am – 12:00 pm	Breakout Sessions Round 4	Monterey-Morgan Hill-Live Oak
12:00 pm – 1:00 pm	Lunch Buffet	Dining Room
1:00 pm – 3:00 pm	MMCA Community Session 2	Monterey

*Registration is in the Mansion building in the room across from hotel registration. All meeting rooms are in the new wing of the hotel (the building across the courtyard from the Mansion building).*

**SCHEDULE IS SUBJECT TO CHANGE.**

All Community and Breakout sessions are required attendance for certificate of completion.